

New Durham Planning Board Meeting

November 29, 2016

DRAFT

NEW DURHAM PLANNING BOARD

New Durham Town Hall

November 29, 2016, 7:00p.m.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Scott Drummey, chairman

Bob Craycraft

David Swenson

Dot Veisel

Terry Chabot

Also Present:

Laura Zuzgo, Administrative Assistant

Greg Anthes, resident/CIP Committee

Call to Order

Chair Drummey called the meeting to order at 7:00p.m.

CIP Plan Review

Chair Drummey stated he is concerned with the lack of specifics, i.e. major change in how capital expenses are funded and he doesn't see justification for the major turn; explained it's the role of CIP to help amortize large capital expenses so tax rate doesn't change every year with big expenses; as well as several grammatical errors. Mr. Craycraft concurred. Mr. Swenson stated he is concerned there may be misunderstanding about the spending and establishment of CRFs. Ms. Veisel added she sees a lack of alignment between the CIP and the Master Plan. Ms. Chabot stated she was on the CIP last year and feels the discussions and presentation are very similar. Mr. ????? suggested that if the major changes with privatization in the Highway Department is going to be pursued, it needs to go before the voters.

Mr. Anthes gave comments relative to the discussions and reasoning by the CIP Committee in developing their report. He explained the trend by other towns in contracting out work of the highway departments. Ms. Veisel replied they discussed "blending" for lease purchase of equipment/vehicles but it wasn't in regards to all the work in the department. There was further discussion of the studies and facts supporting the CIP report. Mr. Swenson summarized the current CRFs and 2017 requests, outlining the variances between them. There was discussion of the CRF of the command vehicle and who controls and can make changes to CRF. Chair Drummey explained CRFs are set by voters at Town Meeting. After discussion, it was the consensus of the Planning Board to fund the CRF for the command vehicle and there was discussion of funding sources.

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Mr. Swenson made a motion that the Planning Board recommend a wording change in the current warrant article for fire vehicles to make sure it allows funds to be used for the command vehicle and to fund it at the level recommended by the Town Administrator of \$50,000. Mr. Craycraft seconded the motion. Discussion: Ms.

Chabot asked for clarification on the recommendations by Town Administrator Kinmond.

Chair Drummey made an amendment to the motion to change the funding amount from \$50,000 to \$80,000. Amendment passed, 3-2-0. Ms. Viesel and Mr. Craycraft opposed.

Chair Drummey made a motion to change the wording of the Fire Truck Capital reserve fund to include the purchase of command vehicles and to fund it this year at the rate of \$80,000. Motion passed, 3-2-0. Ms. Viesel and Mr. Craycraft opposed due to lack of enough information.

Transfer Station

Chair Drummey stated Town Administrator Kinmond recommended funding of \$12,000, CIP recommended \$10,000. Ms. Viesel stated there was no discussion on this by the CIP committee and were just grouped together by Mr. Anthes and Mr. Bonanno. It was agreed to recommend the requested funding.

Highway Equipment Purchases

There was discussion of data supporting the contracting of services and it was clarified there was no complete financial analysis. The recommendations from the Town Administrator and the CIP Committee were reviewed, compared and discussed.

Mr. Craycraft made a motion to recommend that the Highway Equipment account be funded at \$50,000. Mr. Swenson seconded the motion. Motion passed.

Mr. Swenson made a motion that the Planning Board recommends a full strategic analysis in terms of financial impact and service levels for highway department operations. Ms. Viesel seconded the motion. Motion passed.

Police Cruiser

The Board concurred on approval.

Library Facility

CRF goes from \$5,000 to \$8,000.

Public Safety Facilities

The Board concurred on approval.

Milfoil

The Board concurred on approval.

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Parks and Recreation

The funding for the CRF were discussed.

Mr. Swenson made a motion to fund the dry hydrants at \$2,000. Ms. Chabot seconded the motion. Motion passed.

Mr. Swenson made a motion that the Planning Board request a hydrant plan and recommendations and current locations for the Town. Ms. Chabot seconded the motion. Motion passed.

Meeting House

Mr. Anthes stated a report was received from Steve Bedard, outlining the work to be done along with details of how it will be completed.

The Board concurred on approval.

The Board reviewed the remaining budget requests and amounts were compared to CIP and Town Administrator recommendations. *See attached.*

Future Meeting

December 6, 2016 - Master Plan Review

Adjourn

Mr. Swenson made a motion to adjourn. Ms. Veisel seconded the motion. Motion passed.

The meeting was adjourned at 9:46p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary